CPS Enrollment Compliance Specifications

1) All international students in valid F-1 status must register for the entire term at the beginning of the term, by the first day of class and in accordance with their level of program enrollment requirements: 12 credits for undergraduate students; minimum of 8 credits for graduate students.

2) During academic terms, a student may take one on-line class during the term (quarter or semester) and it must always be taken along with an on-ground class.
   a. An undergraduate student may take one on-ground course (3 credits) and one on-line course (3 credits only allowed on-line) in session A and two on-ground courses (6 credits) in session B. But he/she may not take 3 on-ground courses (9 credits) in session A and one on-line course (3 credits) alone in Session B, even though the sum of all credits will be 12. Once the required full time level of enrollment is reached more on-line classes can be added as desired in any sessions.
   b. At the graduate level, if students are taking courses that are 4 credits each, they cannot take one on-ground course in session A and one on-line course by itself in session B. While one on-line course is allowed by the regulations for the students to take as part of their fulltime load it cannot be taken by itself without an on-ground course that last throughout the entire quarter, session A and B within the quarter. Once the required full time level of enrollment is reached more on-line classes can be added as desired.

3) In the last term of a degree program, while a student may take whatever balance of credits is left to complete the program, it cannot be an on-line class alone even if that is what is left to finish. There must always be an on-ground class presence.
   If the only class left to finish is in the session B of the last term, the student MUST also be enrolled in session A of that term. Students must consult with the ISSI before dropping courses to take a non-medical leave of absence. Additionally, the SEVIS record of a student who takes a non-medical leave will be terminated and the student be required to leave the US within 15 days of termination.
a. Therefore the student must be enrolled also in session A or apply for a Leave of Absence for that session A and return to complete session B (which automatically will compromise her/his OPT eligibility).

4) For the purpose of SEVIS compliance the whole “quarter” is considered to be the official term. Sessions A or B are not recognized as approved terms for SEVIS registration purpose.